



PRESIDENT

ROLES & RESPONSIBILITIES

Position Title: President

Reports To: Coffs Harbour Netball Association Council

Role Overview:

The President of the Coffs Harbour Netball Association (CHNA) is a key leadership role responsible for guiding the strategic direction and overall management of the association. Reporting directly to the CHNA Council, the President will ensure the effective operation of the association, promote netball within the community, and foster a positive environment for players, coaches, and volunteers.

Key Responsibilities:

- **Reporting Roles/Subcommittee Oversight:**

The President is responsible for providing strategic leadership and direction to the association, with a specific focus on overseeing the following reporting roles.

 - **Vice President**
 - The Vice President supports the association's leadership, helping to implement strategic initiatives and ensure effective governance. This role involves assisting the President, presiding over meetings in their absence, and representing the association at various events.
 - **MPIO (Member Protection Information Officer)**
 - The MPIO provides confidential support and guidance to members regarding their rights and responsibilities within the association. This role is crucial for promoting a safe and inclusive environment, addressing concerns related to member protection, and facilitating conflict resolution.
 - **Appeals Tribunal Member**
 - Members of the Appeals Tribunal are responsible for reviewing and adjudicating appeals related to decisions made within the association. This role requires a fair and impartial approach to ensure that all appeals are handled in accordance with established policies and procedures.
 - **Diversity & Retention Officer**
 - The Diversity & Retention Officer focuses on promoting inclusivity within the association. This role involves developing strategies to enhance member engagement, retention, and participation from diverse backgrounds, ensuring that the association reflects the community it serves.
 - **General Member (Affiliated Clubs)**
 - Each affiliated club will appoint a General Member to represent their interests within the association. This member will participate in meetings, share feedback from their club, and contribute to discussions that impact all affiliated clubs, fostering collaboration and unity.
- **Leadership and Governance:**
 - Provide strong leadership to the CHNA Executive Committee, setting clear goals and objectives in alignment with the association's mission.

- Chair meetings of the CHNA Council and ensure effective decision-making processes.
- Oversee the development and implementation of policies, procedures, and strategic plans.
- **Representation and Advocacy:**
 - Act as the primary spokesperson for the association, representing CHNA at community events, meetings, and with external stakeholders.
 - Advocate for the interests of the association and its members within the broader netball community and local government.
 - Foster partnerships with schools, clubs, and other associations to promote netball participation and development.
- **Management and Oversight:**
 - Supervise the activities of the Executive Committee and various coordinators, ensuring accountability and effectiveness in their roles.
 - Monitor the financial health of the association, working with the Treasurer to ensure proper budgeting and resource allocation.
 - Support the development of programs that enhance player, coach, and volunteer engagement and development.
- **Communication:**
 - Facilitate effective communication among the Council, members, coaches, and volunteers to ensure transparency and collaboration.
 - Promote the achievements and activities of the association through various communication channels, including social media and newsletters.
- **Community Engagement:**
 - Foster a positive and inclusive environment for all members of the association, promoting sportsmanship and teamwork.
 - Establish a working relationship with the Club Presidents.
 - Encourage participation in events, competitions, and development programs to strengthen the netball community.

Preferred Qualifications:

- Strong knowledge of netball and/or experience in sports administration or management.
- Excellent leadership, communication, and interpersonal skills.
- Demonstrated ability to work collaboratively with diverse groups and stakeholders.
- Have a Working with Children's Check (WWC) & submit to CHNA Secretary

Commitment:

- Work collaboratively with executive and council members to enhance the association's success. Focus on the collective goals of CHNA, fostering a spirit of unity beyond individual club affiliations.
- This position may require flexibility in hours, including evenings and weekends, to accommodate meetings, events, and competitions throughout the season.

Benefits:

- Contribute to the development and success of netball in the Coffs Harbour community.
- Opportunity to build leadership skills and engage with a network of like-minded individuals.

The President is crucial to the Coffs Harbour Netball Association's success, providing vision and direction while ensuring the association meets the needs of its members and the community. This role offers an exciting opportunity for individuals passionate about advancing netball and fostering a strong community spirit.

VERSION CONTROL			
DATE	VERSION	NOTES	UPDATED BY
07.02.2022	V2.0	Revised at Council 06.12.21 ratified by Council 07.02.2022	Secretary Susanne Webb
30.01.2023	V3.0	Ratified at Council 30.01.2023	Secretary Susanne Webb
20.08.2023	V3.1	Formatting and logo changes only	Secretary Susanne Webb