

# *COFFS HARBOUR NETBALL ASSOCIATION*



## *CONSTITUTION*

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## **1. GENERAL**

- 1.1 Definitions
- 1.2 Interpretation
- 1.3 Title
- 1.4 Type of organisation
- 1.5 Colours
- 1.6 Association Location
- 1.7 Boundaries
- 1.8 Objects
- 1.9 Patron

## **2. AFFILIATION WITH NETBALL NSW**

- 2.1 Application for Affiliation as a District Association
- 2.2 Appointment of Delegates to Netball NSW Council

## **3. MEMBERSHIP**

- 3.1 Ordinary Membership
- 3.2 Life Membership
- 3.3 Membership Fees and Miscellaneous
- 3.4 Register of Members
- 3.5 Members' Liability
- 3.6 Affiliation of Clubs
- 3.7 Club Delegates

## **4. MEETINGS**

- 4.1 Meetings – General Procedure
- 4.2 Annual General Meeting
- 4.3 Special Council Meetings
- 4.4 Executive Meetings

## **5. ORGANISATIONAL STRUCTURE**

- 5.1 Council
- 5.2 Powers of Council
- 5.3 Income and Property
- 5.4 Executive Committee
- 5.5 Duties of Executive Committee
- 5.6 Sub - Committee

# **COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION**

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## **6. ADMINISTRATION**

- 6.1 Finance
- 6.2 Common Seal
- 6.3 Custody of Books
- 6.4 Inspection of Records
- 6.5 Effect of, and altering, this Constitution and Policies of the Association
- 6.6 Dissolution of the Association
- 6.7 Discipline

## **7. POLICIES OF THE ASSOCIATION**

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## 1. GENERAL

### 1.1 DEFINITIONS

For the purposes of this Constitution,

**'Affiliated Club'** means any club (comprising one or more teams), or independent team, which has paid the prescribed annual affiliation fee to the Association;

**"Annual Report"** means the report provided annually by the Association at the Annual General Meeting

**'Association'** means the Coffs Harbour Netball Association Inc.;

**"Chairperson"** means the elected President of the Association or as otherwise requested by Clause 4 a)

**'Club Delegate'** means a duly appointed representative of an Affiliated Club or independent team of the Association;

**"Council"** means those members appointed in accordance with Clause 5a) of this Constitution

**"Executive Committee"** is those members elected in accordance with Clause 5 a) of this Constitution

**'Instrument'** means any document pertaining to the governance of the Association, and includes, but is not limited to, this Constitution, and the associated Policies of the Association;

**"Life Member"** means any member of the Association elected to such membership in accordance with this Constitution

**"Member Protection Policy"** means the Netball NSW Member Protection Policy

**'Netball NSW'**, means the controlling body for Netball in New South Wales;

**"President"** means the person elected to the position under Clause 4b) of this Constitution

**"Public Officer"** means the person appointed to that role by the Association in accordance with any relevant policy

**'Registered Member'** means any financial member or life member of the Association;

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

---

**“Returning Officer”** means the person appointed to the position as per Clause 5 of this Constitution

**“Secretary”** means the person elected to the position under Clause 4b) of this Constitution

**“Senior Member”** means a Registered member who has attained the age of 18years

**‘The Office Bearers of the Association’** means the members of the Executive Committee plus other office bearers.

**“Vice President”** means the person elected to the position under Clause 4b) of this Constitution.

## **1.2 INTERPRETATION**

- i) Where this Constitution conflicts with any other instrument of the Association, this Constitution shall prevail.
- ii) Where ambiguity exists between this Constitution and any other instrument of the Association, the natural interpretation of the Constitution shall prevail.
- iii) The Council shall hold the power to deal with and adjudicate upon all questions and disputes as to the interpretation of the Constitution, Rules and associated Policies.

## **1.3 TITLE**

The name of the Association shall be the Coffs Harbour Netball Association Inc.

## **1.4 TYPE OF ORGANISATION**

The Association is a “not-for-profit” organisation whose income and property is applied solely towards the promotion of the objects of the Association. No funds or property shall be paid or transferred directly or indirectly by way of dividend or bonus by way of profit to or amongst the members.

## **1.5 COLOURS**

The Association's colours shall be Turquoise, White and Black.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## **1.6 ASSOCIATION LOCATION**

The Association office and facilities are located at Vost Park Murray Drive Coffs Harbour.

## **1.7 BOUNDARIES**

The Association's boundaries shall be as defined by the Netball NSW and as reviewed from time to time.

## **1.8 OBJECTS**

The objects of the Association shall be:

- i) to further the interests of its members and promote and control the game of Netball within the boundaries of the Association;
- ii) to promote, regulate and control competition matches between Affiliated Clubs and to control all premierships and carnivals of the Association;
- iii) to select and manage the Association's representative teams;
- iv) to affiliate with and support the Netball NSW;
- v) to co-operate with other affiliated organisations in New South Wales for the furtherance of Netball; and
- vi) adopt and adhere to the Netball NSW Member Protection Policy

The objects of the Association may only be altered in accordance with Clause 6 g) below (pertaining to Discipline (Adoption of Member Protection Policy) .

## **1.9 PATRON**

The Association Executive Committee may from time to time appoint one or more Patrons, and may also cancel any such appointment.

Any nomination received for the office of Patron shall be presented for ratification by the Council at an Annual General Meeting. The Council may also cancel any such appointment at an Annual General Meeting.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## **2. AFFILIATION WITH NETBALL NSW**

The Association shall affiliate with Netball NSW annually as required under the Netball NSW Constitution and any relevant Netball NSW policies.

### **2.1 Application for Affiliation as a District Association**

Every application for affiliation as a District Association must be:

- a) Made in writing on the form provided by Netball NSW for that purpose and be accompanied by the required fee as approved by the Netball NSW Council at the November meeting each year.
- b) Lodged with Netball NSW by 1<sup>st</sup> April in each year
- c) Must be signed by the District Association representative and set out the name and address of the District association

It is a requirement of a District Association's affiliation that the District Association register each and every Individual Member of the District Association.

Failure to satisfy this requirement is a breach of Clause 10.1b) of the Netball NSW Constitution.

### **2.2 Appointment of Delegates to Netball NSW Council**

By 1<sup>st</sup> April each year, each affiliated District Association is entitled to nominate two (2) delegates to attend and vote at the Netball NSW Annual General Meeting, any Extra Ordinary Meeting or General Meetings.

This notice of appointment is to accompany the District Association affiliation form as referred to in Clause 9.4 of the Netball NSW Constitution

Affiliated District Associations must provide the name and contact details of each delegate on the annual Affiliation form to the Netball NSW Company Secretary, by 1<sup>st</sup> April each year to ensure such Delegates may attend and vote at the Netball NSW Annual General Meeting and any Extra Ordinary or General Meeting held in conjunction or on the same day as the Annual General Meeting.

Where such Affiliation is received by Netball NSW after 1<sup>st</sup> April in any one year, such Delegate may attend and vote at the next scheduled meeting held after the date affiliation is received.

#### **i) Term of office**

District Association delegates appointed to the Netball NSW Council in line with clause 12.1 of the Netball NSW Constitution will assume office as at 1<sup>st</sup> April each year and will hold office until 31<sup>st</sup> March the following year

# COFFS HARBOUR NETBALL ASSOCIATION INC.

## CONSTITUTION

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- ii) All delegates to the Netball NSW Council must be at least 18 years of age
- iii) No substitution of delegates may occur during the course of any Netball NSW meeting

### **3. MEMBERSHIP**

#### **3.1 ORDINARY MEMBERSHIP**

- i) The Association is the controlling body for Netball within its boundaries and its authority shall be recognised by all Registered Members who shall adopt and obey this Constitution and the Policies of the Association.
- ii) The Association may admit to membership, Registered members as defined by the Constitution and any other relevant policy of Netball NSW
- iii) A person ceases to be a Registered Member of the Association if the person:
  - a) dies; or
  - b) ceases to be financial under Clause 2 c) iii) below; or
  - c) is expelled from the Association under the authority of Clause 8 below.
- iv) The Executive Committee may reject any application for membership without assigning any reason therefore.

#### **3.2 LIFE MEMBERSHIP**

- i) Any person may be elected a Life Member of the Association in recognition of outstanding service to the Association for a minimum of 10 years continuous service or such period as the Council deems appropriate.
- ii) Candidates for election as Life Members shall be nominated by two (2) members of the Council at least one (1) month before the meeting at which such nominations will be considered.
- iii) The Candidates' name(s) must be approved by a majority of at least three-quarters (3/4) of the members present and voting at an Annual General Meeting, provided that the Council may, from time to time, fix the maximum number of persons who may at any time hold life membership.
- iv) A Life Member shall be entitled to attend all Council, Special Council, Annual General and any other Council meetings and shall have full voting rights.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- v) A person ceases to be a Life Member of the Association if the person:
    - a) dies; or
    - b) is expelled from the Association in accordance with the adopted Member Protection Policy of Netball NSW.

## **3.3 MEMBERSHIP FEES AND MISCELLANEOUS FEES**

- i) All Registered Members of the Association will be financial between 1 January and 31 December of the year in relation to which membership is paid, which covers all competitions and meetings conducted throughout that year.
- ii) A Registered Member ceases to be financial if she or he:
  - a) fails to renew her or his membership; or
  - b) fails to pay to the Association money she or he owes to the Association within the required timeframe.

## **3.4 REGISTER OF MEMBERS**

- i) The Secretary of the Association shall also hold the position of Public Officer for the Association.
- ii) The Association shall establish and maintain a Register of Members of the Association specifying the name and address of each person who is a Registered Member of the Association, together with the date on which the person became a Registered Member.
- iii) The Register of Members shall be kept at the principal place of administration of the Association and shall be open for inspection by any Registered Member of the Association at any reasonable hour; however, such inspection shall be limited to viewing the names of Registered Members only.

## **3.5 MEMBERS' LIABILITY**

The liability of a Registered Member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association.

# COFFS HARBOUR NETBALL ASSOCIATION INC.

## CONSTITUTION

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### **3.6 AFFILIATION OF CLUBS**

In order to become affiliated with the Association, clubs and independent teams must:

- i) Consist of one or more teams comprising Registered Members of Netball NSW. If more than one independent team applies per competition, application must be made to the Association to be ratified by Council.
- ii) Pay an annual affiliation fee as determined by the Council at the Annual General Meeting each year.

### **3.7 CLUB DELEGATES**

- i) Affiliated Clubs shall each have the right to nominate two Club Delegates to the Council. Club Delegates must be a member of the relevant club.
- ii) The Secretary of each Affiliated Club shall notify the Association Secretary of the names and addresses of Club Delegates at least seven (7) days prior to the first meeting of Council each year.
- iii) An Affiliated Club has the right to withdraw a Club Delegate and appoint another Club Delegate in his or her place at any time.
- iv) A vacancy shall be deemed to have occurred in respect of any Club Delegate who has, without leave of Council, failed to attend three (3) consecutive Council meetings.
- v) Any such vacancy shall be filled by a nominee of the Affiliated Club whose Club Delegate has caused the vacancy.
- vi) Where an Affiliated Club does not have the required number of Club Delegates (2 per club) in attendance at any meeting of Council, that club will be liable to a penalty which will be set by Council from time to time.
- vii) At each meeting all Club Delegates present shall sign an attendance book and shall state the club that she or he represents at that meeting.
- viii) A Club Delegate may represent one club only at any meeting.
- ix) A Club Delegate must be a Senior member.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## **4. MEETINGS**

### **4.1 MEETINGS – GENERAL PROCEDURE**

- i) The President shall take the chair at all meetings of the Council, and/ or Executive Committee. In the President's absence the chair shall be taken by the Vice President.
- ii) If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the members present shall elect a Chairperson.
- iii) A quorum for ordinary Council meetings shall consist of half (1/2) the total number of the Association's Executive Committee members plus one, and Club Delegates representing at least one-quarter (1/4) of the Affiliated Clubs. A quorum for Executive Committee meetings shall consist of half (1/2) of the total number of the Executive Committee plus one.
- iv) If no quorum is present thirty (30) minutes after the time fixed for the commencement of a meeting it shall be adjourned to such time and place as the Chairperson shall decide. The Secretary shall give written notice thereof to each office bearer, active life member and to the Secretary of each Affiliated Club.
- v) The accidental omission to give any member the required notice shall not invalidate a meeting nor any of the business of the meeting.
- vi) Questions arising at an ordinary meeting of the Council, Executive Committee or any Sub-Committee are to be determined by a simple majority of votes cast by eligible members. Each eligible member shall have one (1) vote to be taken in such a manner as the Chairperson shall direct, except that a secret ballot shall be taken if any member requests it.
- vii) In the case of an equality of votes, the President (or the person otherwise presiding) shall, in addition, have a casting vote.
- viii) There shall be no voting by proxy at any meeting of the Association

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## **4.2 ANNUAL GENERAL MEETING**

- i) An Annual General Meeting of the Association shall be held on the first Monday in December each year.
- ii) All Registered Members may attend but voting shall be restricted to Office Bearers, Life Members and two (2) nominated Club Delegates from each Affiliated Club.
- iii) Not less than twenty-one (21) days written notice of the Annual General Meeting of the Association shall be given to each Office Bearer, Life Member, Club Delegate and the Secretary of each Affiliated Club.
- iv) A copy of the Association's Annual Report and the Financial Profit and Loss statement and Balance sheet shall accompany such notice.
- v) A quorum for an Annual General Meeting shall consist of half (1/2) the total number of the Association's Executive Committee members plus one, and at least one-third (1/3) of the Club Delegates.
- vi) The business of the Annual General Meeting shall be:
  - a) Confirmation of the minutes of the previous Annual General Meeting;
  - b) Consideration and adoption of the Annual Report and profit and loss statement balance sheet;
  - c) Appointment of an auditor for the following year;
  - d) Appointment of a Returning Officer (where appropriate)
  - e) Such other business as the meeting thinks fit; and
  - f) Election of Office Bearers.
- vii) The following Office Bearers shall be elected and shall form the Executive Committee:
  - President;
  - Secretary;
  - Treasurer;
  - Vice President;
  - Umpires Convenor;
  - Coaching Convenor;
  - Registrar - Senior Registrar /Junior Registrar;
  - Minutes Secretary; and

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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Representative Convenor.

The following Office Bearers shall also be elected:

Public Relations Officer;

Member Protection Information Officer(s);

Canteen Convenor;

Carnival Convenor;

Fixtures and Grading Convenor;

Grounds Convenor; and

Selection Convenor.

- viii) Nominations for election signed by two (2) Registered Members and with the written consent of the nominee shall be lodged with the Secretary at least 14 days prior to the meeting at which the elections are to be held.

Qualifications shall accompany each nomination.

- ix) To be eligible for nomination as an Office Bearer a nominee must be a Registered Member of both the Netball NSW and the Association.
- x) Current Office Bearers shall be eligible for re-election.
- xi) The President, Secretary or Treasurer of the Association shall not hold the position of President, Secretary or Treasurer of an Affiliated Club.
- xii) No person shall be elected to more than one (1) position as an Office Bearer.
- xiii) Not more than three (3) members of the Executive Committee shall be members of any one Affiliated Club.  
Each club must have a minimum of one person on the Executive Committee. If after one month from the date of the Annual General Meeting, an executive position remains vacant then any person shall be able to nominate to the vacant position.
- xiv) Office Bearers elected at the Annual General Meeting shall assume office at the conclusion of the Annual General Meeting and shall hold office for the ensuing year, unless they are removed or resign in the interim.
- xv) An Office Bearer may resign her or his position by providing written notice of her or his intention to do so to the Association Secretary.

# COFFS HARBOUR NETBALL ASSOCIATION INC.

## CONSTITUTION

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The Council shall, at its next meeting, by resolution appoint a replacement to hold the position for the remainder of the resigned person's term of office.

- xvi) The Association may, at a Special Council meeting, by resolution remove any Office Bearer before the expiration of her or his term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Office Bearer so removed.

### **4.3 SPECIAL COUNCIL MEETINGS**

- i) Special Council Meetings shall be called by the Secretary:
  - a) at the direction of the President;
  - b) upon receipt of a requisition signed by not less than one-third (1/3) of the members of Council.
- ii) All Registered Members may attend but voting shall be restricted to Office Bearers, active Life Members and two (2) nominated Club Delegates from each Affiliated Club.
- iii) Not less than twenty-one (21) days written notice shall be given to members of Council and to the Secretary of each Affiliated Club, specifying the time and location of a Special Council Meeting, and the nature of the business to be considered.
- iv) A quorum for a Special Council Meeting shall consist of half (1/2) the total number of the Association's Executive Committee members plus one, and Club Delegates representing at least one quarter (1/4) of the Affiliated Clubs.

### **4.4 EXECUTIVE MEETINGS**

- i) Regular Executive Committee Meetings shall be held on dates determined by the Executive Committee at the first Executive Committee Meeting after the Annual General Meeting.
- ii) Should it be necessary to call additional meetings, all Executive Committee members shall be notified at least forty-eight (48) hours prior to the meeting being held.
- iii) Should a quorum of the Executive Committee be present, an emergency meeting may be convened at any time.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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## 5. ORGANISATIONAL STRUCTURE

### 5.1 COUNCIL

- i) The Council shall consist of:
  - a) the Office Bearers of the Association;
  - b) active Life Members; and
  - c) two (2) Club Delegates from each Affiliated Club who are Senior Members of that Club.
- ii) The Council shall meet at least **five (5)** times each year on dates to be fixed by the Council. **At least three of these meetings shall be held at not less than monthly intervals between February and August inclusive.**
- iii) Not less than seven (7) days written notice shall be given specifying the time and place of the meeting of Council, and any special business to be dealt with.
- iv) Order of business at Council meetings shall be:
  - a) Apologies;
  - b) Confirmation of Minutes;
  - c) Business Arising from Minutes;
  - d) Notices of Motion;
  - e) Elections;
  - f) Correspondence and business arising;
  - g) Reports:
    - Executive Committee;
    - Treasurer;
    - Umpires Convenor;
    - Coaching Convenor;
    - Representative Convenor;
    - Other Officer Bearers Reports;
    - Sub-Committees;

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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Delegates to other organisations;

Any other reports; and

General business.

- v) Association delegates to other organisations are to submit a written report to the Secretary of all meetings/functions attended on behalf of the Association within twenty-eight (28) days of such meeting/function.

## **5.2 POWERS OF COUNCIL**

The Council shall be responsible for the execution of the objects of the Association and without in any way limiting this responsibility shall have power:

- a) to control and manage the affairs of the Association;
- b) to fix fees payable by members and to enforce payment thereof;
- c) to control the funds of the Association and for that purpose to open and operate banking accounts; to invest funds in any manner authorised by law for the investment of trust funds; to acquire real and personal property of all descriptions and to sell or otherwise dispose of it; to borrow money on behalf of the Association and to give security therefore; to enter into guarantees of indebtedness on behalf of any Affiliated Club; and, generally, to carry out and attend to all such matters as shall be necessary for the proper management and control of the property of the Association;
- d) To empower the Executive Committee to take action in accordance with the Netball NSW Member Protection Policy or relevant Association Policies against any affiliated Club or Registered members
- e) to appoint two (2) delegates and two (2) proxy delegates to represent the Association on the Council of the Netball NSW
- f) to appoint any delegate or delegates to represent the Association for any purpose with such powers as may be thought fit;
- g) to ensure that the Secretary of the Association forwards to Netball NSW., on or before April 1 in each year, the names and addresses of existing members of Netball NSW together with the names and addresses of new applicants for Netball NSW membership, who have paid their annual membership fee specifying the class of these members
- h) to submit supplementary names and addresses of new members of Netball NSW, be forwarded monthly to Netball NSW specifying the class of those members

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- i) upon receipt by Netball NSW of those names grant to those persons listed in clause g) and h) membership for the relevant calendar year.

## **5.3 INCOME AND PROPERTY**

- i) Application

The Association's income and property must be applied solely towards promoting the Association's Objects and the Association's income and property must not be applied for the profit or gain of its individual members.

- ii) No distribution

No part of the Association's income or property may be paid, transferred or distributed, directly or indirectly, by way of dividend, bonus, fee or otherwise, to any of the Members of the Association.

- iii) Exception

This clause does not prohibit making a payment approved by the Council of the Association

- iv) For out-of-pocket expenses incurred by an Office Bearer in performing a duty as an Office Bearer of the Association.

## **5.4 EXECUTIVE COMMITTEE**

- i) The Executive Committee shall consist of the following voting members:

President;

Secretary;

Treasurer;

Vice-President;

Umpires Convenor;

Coaching Convenor;

Registrar - Senior Registrar/Junior Registrar;

Minutes Secretary; and

Representative Convenor.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- ii) Regular Executive Committee Meetings shall be held on dates determined by the Executive Committee at the first Executive Committee Meeting after the Annual General Meeting.
- iii) Should it be necessary to call additional meetings, all Executive Committee members shall be notified at least forty-eight (48) hours prior to the meeting being held.
- iv) Should a quorum of the Executive Committee be present, an emergency meeting may be convened at any time.
- v) Any member of the Executive Committee who, without leave of the Executive Committee, has failed to attend three (3) consecutive meetings shall be deemed to have resigned and shall be replaced in accordance with this Constitution.
- vi) The first duty of a member of the Executive Committee shall be an Association function as opposed to a club function.

## **5.5 DUTIES OF EXECUTIVE COMMITTEE**

- i) The Executive Committee shall exercise the functions and powers of the Council between meetings of the Council and its decisions shall be subject to ratification by the Council at the next meeting.
- ii) Ensure the presentation of a financial report to all Council meetings and make recommendations to Council on matters of finance and policy.
- iii) The Executive Committee is empowered by Council to take appropriate action under the Member Protection Policy pursuant to this Constitution against any Affiliated Club or Registered Member of the Association. Any decision taken under the Member Protection Policy is not subject to ratification by Council

## **5.6 SUB-COMMITTEES**

- (i) The following Sub-Committees may be elected at the Annual General Meeting each year:
  - a) Canteen (comprising one member from each club plus the Canteen Convenor);
  - b) Coaching (comprising all current Development and Intermediate coaches plus the Coaching Convenor);
  - c) Carnival (comprising one member from each club plus the Carnival Convenor)

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- d) Fixtures/Grading (comprising a maximum of two (2) members from each club plus the Fixtures/Grading Convenor). Each club is limited to one vote;
  - e) Grounds (comprising one member from each club plus the Grounds Convenor);
  - f) Representative Teams (comprising two (2) members from each representative team plus the Representative Convenor (as Convenor) as well as the Treasurer;
  - g) Selection (comprising a minimum of three (3) (Development or higher Accredited Coaches), maximum of six (6) (Development or higher Accredited Coaches) members including the Coach of the respective team plus the Selection Convenor);
  - h) Social (comprising one (1) member from each club plus the Publicity Officer (as Convenor);
  - i) Umpires (comprising all current badged umpires plus the Umpires Convenor (as Convenor).
- ii) The following sub-Committee shall be a casual committee convened as required:
- a) Appeals – as per Member Protection Policy.
- iii) Members of Sub-Committees shall be Registered Members of the Association.
- iv) Members of the Executive Committee are eligible to stand for election to Sub-Committees, but may not be elected the Convenor thereof.
- v) No Registered Member may be a member, other than an ex officio member, of more than two (2) standing Sub-Committees.
- vi) The President, Secretary and Treasurer shall be ex-officio members of all Sub-Committees with the exception of the Selection Sub-Committee.
- vii) With the approval of Council, persons other than the elected members may be co-opted to assist with the business of a particular Sub-Committee.
- viii) The first meeting of each Sub-Committee shall, if possible, be held within fourteen (14) days of its appointment.
- ix) The Council may, from time to time, appoint such additional Sub-Committees as it thinks fit and define the functions thereof.
- x) Casual Sub-Committees may be appointed by Council from time to time to fulfil a particular function.
- xi) Nominations for any Sub-Committee formed for a specific purpose for a period of less than twelve (12) months, shall be called for from the floor of the meeting, with Council's approval.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- xii) Members of Sub-Committees shall not disclose any matters discussed at their meetings unless or until such matters have been presented to Council.
- xiii) Each Sub-Committee shall submit a written report, with any recommendations, to each meeting of Council for ratification.
- xiv) A Sub-Committee Convenor shall:
  - a) be responsible for advising Sub-Committee members, including ex-officio members and the Association Secretary, of all meetings at least seven (7) days prior to the meeting;
  - b) be responsible for keeping in a Minute Book an accurate record of all meetings;
  - c) forward copies of the Minutes to the Minute Secretary and to each member of the subcommittee within fourteen (14) days of each meeting;) submit reports for consideration by the Executive Committee and/or Council as required.

## **6. ADMINISTRATION**

### **6.1 FINANCE**

- i) The funds of the Association shall be derived from annual Membership fees, other fees donations, levies and, subject to any resolution passed by the Association in a Council, Special Council or Annual General Meeting, such other sources as the Executive Committee determines.
- ii) The main banking accounts of the Association shall be kept at a financial institution approved by the Council and all cheques operating on the accounts shall be signed by any two (2) of the President, Secretary or Treasurer.
- iii) The banking accounts of the Canteen shall be kept at a financial institution approved by the Council and all cheques operating on the accounts shall be signed by any two (2) of the President, Secretary or Treasurer.
- iv) The banking accounts of the Representative Teams shall be kept at a financial institution approved by the Council and all cheques operating on the accounts shall be signed by any two of the President, Secretary or Treasurer
- v) The Financial Year of the Association shall commence on 1 October and end on 30 September of each year.
- vi) The current bank statements shall be tabled at each meeting of Council, together with a written financial report.

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- vii) The Financial accounts of the Association shall be prepared each year by a qualified person who is not a member of the Association.
- viii) An profit and loss statement and balance sheet shall be presented to each Annual General Meeting.
- ix) All Netball NSW fees shall be paid by the due date.

## **6.2 COMMON SEAL**

- i) The common seal of the Association shall be kept in the custody of the Public Officer.
- ii) The common seal shall not be affixed to any instrument except by the authority of the Executive Committee and the affixing of the common seal shall be attested by the signatures of one (1) member of the Executive Committee and of the Public Officer (Secretary).

## **6.3 CUSTODY OF BOOKS**

Except as otherwise provided by these rules, all records, books and other documents relating to the Association shall be kept under the custody or control of the Secretary.

## **6.4 INSPECTION OF RECORDS**

Any Registered Member may inspect the books of account and minute book of the Association to the extent permitted by law at any reasonable time.

## **6.5 EFFECT OF, AND ALTERING THIS CONSTITUTION AND POLICIES OF THE ASSOCIATION**

- i) Effect of Constitution and Policies of the Association

This Constitution and Policies will have effect as a contract:

- (a) between the Association and each Affiliated Club or Independent team of the Association;
- (b) between the Association and each Member;
- (c) between a Member and each other Member,

# COFFS HARBOUR NETBALL ASSOCIATION INC. CONSTITUTION

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- ii) pursuant to which each Member agrees to accept the provisions of this Constitution, and comply with those provisions, so far as they apply to that Member.
- iii) Altering the Constitution, and the Policies of the Association

This Constitution, and the Policies of the Association may be altered by special resolution passed by at least three-quarters (3/4) of the members present and voting at an Annual General Meeting or Special Council Meeting of the Association of which not less than twenty-one (21) days' written notice specifying the resolution/s to be proposed has been given.

Any alteration made to the Constitution of the Association shall be forwarded to the Netball NSW within twenty-eight (28) days of the meeting at which such alteration was made.

## **6.6 DISSOLUTION OF THE ASSOCIATION**

The Association shall not be dissolved except by special resolution passed by a majority of at least three-quarters (3/4) of the members present and voting at a Special Council Meeting of the Association of which not less than twenty-one (21) days' written notice specifying the resolution to be proposed had been given.

On dissolution of the Association, any property whatsoever remaining after the determination and settlement of all debts and liabilities shall be paid or transferred to **Netball NSW to be used for the promotion of Netball within the boundaries of the area referred to in Clause 1 g) above.**

## **6.7 DISCIPLINE**

- (i) The authority of the Association shall extend to and be recognised by all Registered Members of the Association and shall be primarily vested by Council
- (ii) The Executive Committee shall hold power to deal with and adjudicate upon any matters of complaints, misconduct generally detrimental to this policy, interests or welfare of the Association within the guidelines of Netball NSW Member Protection Policy

## **7. POLICIES OF THE ASSOCIATION**

**The Association may implement appropriate policies in relation to such matters as arise for the administration of netball in the Association.**